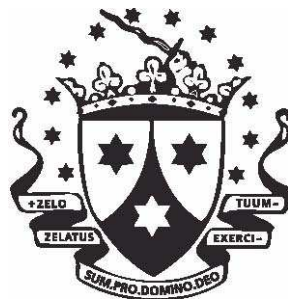
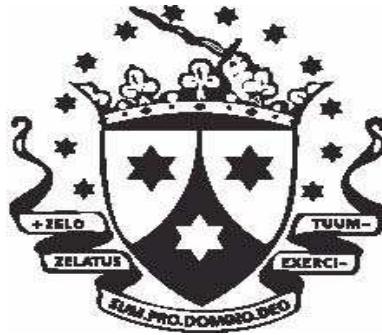


Terenure College



PARENTS' ASSOCIATIONS CONSTITUTION

TERENURE COLLEGE



PARENTS' ASSOCIATIONS CONSTITUTION

1.0 PREAMBLE

We the Parents and Guardians of pupils of Terenure College acknowledge that:

Terenure College is an educational institution owned and managed by the Carmelite Order recognised as a centre of learning and a community of faith where the traditions of the Carmelite Order are enshrined. As a consequence the

Core Values, as defined in the Mission Statement for Terenure College, are promoted in the daily life of the College.

We constitute ourselves as a Parents' Association as follows:

2.0 TITLE - MEMBERSHIP

2.1 The body shall be known as the Terenure College Parents' Association.

2.2 All Parents and Guardians of pupils enrolled in the College are deemed to be members of the Association.

2.3 The Association recognises that problems relating to individual pupils or parents and/or teachers are a matter for determination between the individual pupil and/or parents/guardians and the College authorities.

2.4 The Association will remain independent but may affiliate to other bodies and Associations where such affiliation will be deemed to be of benefit to the College.

3.0 OBJECTIVES

3.1 To support and initiate, where appropriate activities which advance the aims and objectives of the College, as outlined in the Mission Statement, ensuring that such activities will not interfere with the process of management of the College.

3.2 To provide opportunities for discussion, information and consultation about matters of common and or topical interest to parents, teachers and pupils of the College.

3.3 To promote and support the role of parents and guardians as the prime educators of their children.

3.4 To be aware of and embody the Ethos of the College and its Carmelite influence so that all can advance in a spirit of co-operation and mutual support to the benefit of parents, guardians, pupils, teachers and the Community.

4.0 COMMITTEE

4.1 The affairs of the Association shall be conducted by a Committee consisting of ten voting members two of whom shall be co-opted by the College Management and eight of whom shall be elected by secret ballot at the Annual General Meeting. Insofar as it is possible the elected members should be selected on a representative basis as follows:

4.1a 2 members to represent parents of pupils in the Junior School;

4.1b 3 members to represent parents of pupils in the Junior Cycle of the Senior School;

4.1c 3 members to represent parents of pupils in the Transition Year and Senior Cycle of the Senior School.

In the event of any positions not being filled the Committee with the concurrence of the College Management will have the authority to fill the vacancy by co-option. The period of office shall run from the date of election or co-option until the next following Annual General Meeting.

4.2 The Committee shall consist of the membership outlined above and in addition the Prior of the College, the Principal of the Senior School and the Principal of the Junior School will be deemed to be ex-officio members but with no voting rights at Committee Meetings.

4.3 The first business of the incoming Committee each year shall be to elect the officers of the Association as follows:

- Chairperson
- Vice-Chairperson
- Honorary Secretary
- Honorary Treasurer.

4.4 Committee meetings shall be chaired by the Chairperson or in the absence of the Chairperson the Vice-Chairperson. Otherwise those members present shall elect a Chairperson for the meeting.

4.5 Committee resolutions shall be passed by a simple majority of those members present and entitled to vote. The Chairperson will have a casting vote.

4.6 A quorum at meetings will consist of six Committee members.

4.7 Ordinarily members shall be given seven days notice or more in advance of a meeting. Meetings will usually be held on a monthly basis.

4.8 The Honorary Secretary shall keep minutes of all discussions and decisions agreed at the Committee meetings.

4.9 The Committee may invite, with the prior approval of the College Management, to attend its meetings such persons as it wishes.

4.10 All members of the Association shall have the right to be fully informed of all decisions of the Committee.

4.11 The Committee shall make its own Standing Orders consistent with this

Constitution.

4.12 If a vacancy arises during the period of office of the Committee such vacancy may be filled by co-option at the discretion of the Committee and The College Management.

4.13 The Honorary Treasurer will be accountable to the Committee for all monies to which the Association and its activities give rise.

5.0 ELECTION OF COMMITTEES

5.1 Only members of the Association may be elected onto the Committee. Nominations for election shall not be accepted at the Annual General Meeting. In any case where the nominee is not present at the Annual General Meeting his or her nomination must be submitted to the Honorary Secretary in writing before the Annual General Meeting and it must carry the nominee's consent and signatures of a proposer and a seconder, both of whom must be members of the Association. Each member in exercise of their vote may vote for not more than one of the candidates named on the ballot paper.

5.2 Voting shall be by secret ballot.

5.3 No parent or guardian shall be eligible to be an elected member of the Committee on more than three consecutive years but such a member can be co-opted for additional terms.

6.0 GENERAL MEETINGS

6.1 The Annual General Meeting shall normally be held in the first term.

6.2 Extraordinary General Meetings will be called by the Committee when it deems it necessary to do so or when it receives a written request by parents and or guardians of twenty percent or more of the pupils enrolled in the College.

6.3 Members shall be entitled to not less than fourteen days notice of any General Meeting.

7.0 THE CONSTITUTION

7.1 Changes to the Constitution shall be made only at a General Meeting. Any such changes shall require a two-thirds majority of those present and voting at the meeting and the consent of the College Management. Any notice of a motion for the Annual General Meeting which proposes a change in the Constitution shall be publicised to the membership at least two weeks prior to the

AGM. The proposed changes shall bear the names of the proposer and seconders and shall also be communicated to the Management.

7.2 The dissolution of the Association shall require a General Meeting. In the event of the dissolution of the Association all its assets shall pass to the College Management.

8.0 SUB-COMMITTEES / WORKING PARTIES

8.1 The Committee may constitute and dissolve Sub-Committees of the Association and Working Parties, as it considers necessary, to achieve the objectives of the Association. Any such bodies will be accountable to the Committee.

9.0 ANNUAL REPORTS

9.1 The Honorary Secretary and Honorary Treasurer will submit annual reports for consideration and approval by the members attending the Annual General Meeting. A copy of the annual reports will be made available to the College Management.

November 2007