

# Terenure College

## DIRECT DEBIT INSTRUCTION



Pupil's Name: .....

Year/Class: .....

Senior  Junior School  (Please tick as appropriate)

Please complete Parts 1 to 4 to instruct your Bank to make payments directly from your Account. Then return this form to Terenure College.

Ten equal Instalments will be requested from August 1st to May 1st (inclusive).

Originator's Identification Number:

3	0	5	9	7	3	Terenure College References:																	
To: Terenure College, Templeogue Road, Dublin 6w.						Ref 1																	
						Ref 2																	
						Ref 3																	

1. Please write the name and full postal address of your Bank and Branch:

\_\_\_\_\_

2. Name of Account Holder:

\_\_\_\_\_

3. Sort Code:

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Account Number:

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4. Your Instructions to the Bank and Signature:

- I instruct you to pay Direct Debits from my account at the request of Terenure College
- I confirm that the amounts to be debited are variable and may be debited on various dates.
- I shall duly notify the Bank in writing if I wish to cancel this instruction. I shall also so notify Terenure College of such cancellation.

### The Direct Debit Guarantee

This is a guarantee provided by your own Bank as a member of the Direct Debit Scheme, in which Banks and Originators of Direct Debits participate.

If you authorise payment by Direct Debit, then

- Your Direct Debit Originator will notify you in advance of the amounts to be debited to your account

- Your Bank will accept and pay such debits, provided that your account has sufficient available funds

If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged.

You can cancel the Direct Debit Instruction in good time by writing to your Bank.

Signature(s): .....

..... Date: .....

**Please Return The Original Signed Form to: The Bursar, Terenure College, Dublin 6W**