

Appendix 1

Child Safeguarding Risk Assessment

Written Assessment of Risk of Terenure College

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Terenure College.

1. List of school activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- One-to-one counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE,
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers

- Volunteers/Parents in school activities
- Visitors/contractors present in school during school hours
- Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school *including mobile phones*
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- After-school supervised study
 - Students travelling unattended to school activities or tours (including when the student misses supervised transport)
 - Student use of school facilities without constant supervision
 - One-to-one supervision during school exams and in separate exam centres for state exams
 - Extracurricular activities or outings involving individual students or small groups
 - Transportation of individual or small groups by teachers
 - Students from other schools participating in curricular and extra-curricular activities on-site
 - Students being placed outside the classroom
 - Students participating in Care Week
 - One to one meetings with teaching staff including form masters and study coaches
 - Moving between classrooms
 - Use of social media, newsletters and website to distribute school news

2. The school has identified the following risk of harm in respect of its activities –

- Risk of harm not being recognised by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of personnel or visitor to adjoining buildings and services
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care

- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner
- Risk of child being harmed outside of the school by a person not associated with the school.
- Risk of harm due to access to online content and services

3. The school has the following procedures in place to address the risks of harm identified in this assessment –

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school ensures staff avail of relevant training
- The school encourages board of management members to avail of relevant training
- The school maintains records of all staff and board member training
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a Code of Behaviour for Workers (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a yard and corridor supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a School Excursions Policy
- The school has a safety statement
- The school has a Special Educational Needs policy
- The school has in place a code of behaviour for pupils
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has in place a First Aid Policy
- The school has in place a Critical Incident Management Plan
- The school has in place an External Persons Policy
- The school has in place a policy and clear procedures in relation to counselling
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations
- In certain circumstances the school will adapt the SPHE / RSE curriculum to address the needs of students with SEN
- The school has in place a Guidance Plan which includes a clear counselling policy and ensures best ethical principles and practice, including a provision that counselling interviews are only conducted by those who are suitably professionally qualified.
- The school has in place an incident reporting system

- The school Pastoral Care team meets regularly to address concerns surrounding individual students' welfare
- Rugby coaches complete the Safe Rugby course
- The school has in place a Weights Room Policy
- In-school internet content is filtered through PDST / DES firewalls
- Information on Health and Learning Concerns is made available to all staff

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 4th March 2019. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.



Signed _____ Date 02.03.2021

Chairperson, Board of Management



Signed _____ Date 02.03.2021

Principal/Secretary to the Board of Management